

ICM Minutes of 19 July 2012
300-207 Donald St.
19:45 – 22:30

Present: Ashkaan, Farnoosh, Hamid, Nasser, Omid, Khashayar and Mitra.

Regrets: None

- Call to order: 7:45.
- Agenda approved as amended: (Omid, Mitra, Carried).
- Minutes of 26 June 2012 approved as amended & corrected: (Farnoosh, Mitra, Carried).

Updates (Motions/Action Items):

President Updates: 2 Motions were presented.

- **Motion:** Mr. Doustshenas will continue his role as representative of ICM in MIAC and will provide monthly update to BoD (Khashayar, Nasser, Carried)
- **Motion:** Exploring the hiring a part-time volunteer/staff to look after the day-to-day business.

Treasurer Update:

- The financial statement (April 1/2012 to July 19/2012) of ICM revenue/expense with a note on other revenue to reflect the amount put back from PLC meeting was approved (Farnoosh, Mitra, Carried)

PLC Committee Update:

- **Motion:** ICM approved the tuition increase of \$180 to \$200 for the first child and \$115 to \$135 for the second child. The remainder of the budget will be discussed after verification from ECSP and following the PLC registration time (Mitra, Khashayar, Carried)

ACE Committee Update:

- ACE requests to send an e-mail to ICM members to bring in more volunteers.
- ACE members suggested that the Committee should be involved in other charity activities like Cancer Walk/Run and/or create T-shirts for the promotion of ACE/ICM.
- In order to improve efficiency and cooperation among the members, it was proposed that the work of Event & ACE be amalgamated and a ToR, similar to the PLC, be adapted by ACE/Event.
- The current members are to be notified by e-mail by the end of July.

Event Committee Update:

- Some comments about the annual ICM/UMISA picnic
 - Cost was down
 - Last year attendance was 50 people compared to 80 people this year
 - About 10 volunteers/helpers participated
 - Some select photos from the picnic will be posted on the ICM website
 - Nasser presented two quotes from John's Music as inquiries to purchase a 400W or 150W sound system

Sport Committee Update:

- Hamid found a questionnaire in the correspondences of the former Sport Committee and circulated the modified version of the questionnaire to ICM for review.

Other:

- **Action:** Hamid to contact Shabnam Shahfar to obtain what is needed to access the ICM web site programming and to acquire the responsibility of maintaining the web site. Hamid is to respond to those inquiries interested in joining PLC and to direct them to the Committee members. Other inquiries are to be referred to the LINKS on the web site
- Mitra is left to receive re-imbusement for criminal background and bankruptcy check.
- The plaque for any former board member recognition is to be presented to the distinguished member at Nowruz event.
- **Action:** ICM agreed to proceed with sending the survey that Hamid prepared from modifying the former Sport Committee's questionnaire in 2010.
- No discussion on Mehragan event until after Events Committee meeting in July.
- Hamid to compare the current membership list Mitra has with the current mailing list and invite those who have not registered as members.
- Meeting was adjourned at 22:30. Next meeting September 20, 2012 at 19:00 at 207 Donald.
- The auto-response paragraph to ICM website questions/submissions was modified on the spot to give some direction to the inquiring individuals.