

Meeting Minutes of the ICM Board of Directors
Thursday, November 17, 2011
Canad Inn Pembina Hwy

Attendance

Directors present: Mr. Doustshenas, Mr. Kamrouz, Mr. Saleh-Azad, and Ms. Shooshtari
Regrets: Mr. Kermani

The meeting was called into order at 8:00 p.m.

Accepting the meeting Agenda: The meeting agenda was approved with addition of 4 items including: Hiring of an Auditor, Revised ICM Policies, ICM Committees' Terms of Reference, and ICM Public Meetings.

Accepting the meeting minutes: Mr. Saleh-Azad made a motion to accept the meeting minutes of October 27 with some minor corrections and additions. Motion was seconded by Mr. Kamrouz; All in favour, **Motion carried.**

Membership Reports: There was no new member since last meeting. The total number of current ICM members is 101.

Communications and Correspondence:

E-mails. Mr. Kamrouz reported that there was only one e-mail.

Voicemail & Mail: None.

New Businesses:

New Motion: None.

ICM BOD Election Campaign: The BOD members and chair are actively looking for candidates for the upcoming BOD election.

Ms. Shooshtari suggested that the ICM Board exploring the possibility of holding a public meeting for communication with community.

Mr. Dostshenas made a motion that ICM BOD to conduct special meeting regarding ICM constitution before the end of 2011. Motion was seconded by Ms. Shooshtari, 0 opposed, 0 abstained; All in favour, **Motion carried.**

Mr. Kamrouz suggest that any public meeting to be held by the end of February 2011.

ICM Policies: Mr. Saleh-Azad will review and send the revised ICM BOD policies to the Board by the next meeting.

ICM Committees' Terms of Reference (TOR): Ms. Shooshtari made a motion that the PLC Committee's TOR to be in effect until ICM generic TOR is finalized and approved by the BOD.

Motion was seconded by Mr. Saleh-Azad, 0 opposed, 0 abstained; All in favour, **Motion carried.**

Hiring of an Auditor: Mr. Saleh-Azad made a motion to choose an auditor for review of ICM fiscal year of April 1, 2011 till March 31, 2012 by the end of January 2012. Motion was seconded by Ms. Shooshtari, 0 opposed, 1 abstained; 2 in favour, **Motion carried.**

Committees' Reports

Persian Language Classes (PLC): Ms. Shooshtari reported that the PLC's first Meet and greet session held on October 29, 2011 was a success. She thanked members of the Board who attended the event. She also reported that of attendees, Mr. Doustshenas donated a netbook to PLC to be used for educational purposes. Three of parents (Drs. Marzban, Bahrami and Vakilha) donated a total of \$900 towards purchasing a data projector to be used by PLC Committee for Persian Language Classes. It was further discussed that with the donated equipments, ICM needs to have an equipment tracking system. Mr. Saleh-Azad volunteered to prepare a legal statement for the protection of ICM equipments

Mr. Saleh-Azad has donated an AED to ICM to be used at ICM events and by ICM Committees.

Financial Report: to be deferred to the next meeting. Mr. Kamrouz reported that after investigation the misplaced ICM receipt #003 was found.

Sports Committee: Mr. Saleh-Azad reported that there was no response from ICM e-mail list to join ICM Sports Committee and re-structure Sports programs.

Arts, Culture, and Education (ACE): The agenda of the "Art and Cultural Night" event scheduled for Saturday Nov. 19 forwarded to the BOD on November 15 2011 was reviewed by the Board and they are concern about the content of program scheduled for 8:40 to 8:50 p.m.

Next Meeting: Thursday December 8, 2011

Adjournment: The meeting was adjourned at 9:45 pm.