

ICM Annual General Meeting (AGM) Minutes
Sunday, May 5, 2013
300-207 Donald Street
5:30-7:30 p.m.

Despite the loss of power during the AGM, the meeting was held but it could not be called into order as an official AGM since only total of 13 members attended. We needed 43 members in order to have an official AGM. As a result, some discussions regarding the next AGM to be held on June 9, 2013 and other topics were conducted.

Attending Members: Majid Kermani, Reza Bazzi, Behrooz Gharavi, Ali Jalili, Omid Hadjiahmadi, Fariba Solati, Mojtaba Mohaddes, Shahin Shooshtari, Anahita Aminian, Hesam Aminian, Mitra Tirandaz, Khashayar Kamrouz, Hamid Zahedi

ICM's President: After waiting half an hour for sufficient number of members to attend, Ms. Mitra Tirandaz indicated that the AGM does not have the quorum as minimum of 43 members are required (out of 84 registered members in 2012-2013 year). Therefore the agenda was not followed and other discussion topics were brought up by attending members.

In order to change the by-law about forming the 2nd AGM in case of not reaching the quorum, a proposal to change that by-law is to be raised from the members and to put to vote on the 2nd AGM which is going to be held on June 9, 2013. An email will be sent to members to notify them before May 9, 2013.

Discussion Topics & Action Items

- **Inviting members to become board member:** Due to loss of many board members during the 3rd BoD's term, directors requested solutions for inviting the active members to join the Board of Directors and to share responsibilities and to bring different perspectives to the board.
 - **Action by BoD:** To call the active members directly and request for their consideration to join the BoD.
 - **Individuals present at the meeting to contact their friends and nominate those who they think are good candidates and get their approval.**
- **2nd AGM on June 9, 2013:** In order to draw more members to the AGM, it was suggested to offer food for the 2nd AGM.
 - **Action by BoD:** To inquire about providing food or any other treat at the 2nd AGM
- **Finding new location for ICM Office:** It was mentioned that a new location for ICM should be considered in the south of the city as the majority of the members reside in that area. It might also be cheaper than the current location. Also was suggested that Fort

Gary, Whyteridge, or Linden Wood Community Centres might be good places to be considered for holding AGM and other events.

- **Action by BoD:** To send an e-mail to membership and ask for suggestions about a suitable location in the south of the city to be considered as ICM office. Khashayar will contact Whyteridge Community centre.

- **Music Class for PLC students:** The PLC principal made a request to BoD to consider arranging music class on Wednesdays at Kelvin High School as the music room is available and many of the PLC parents have shown interest in signing their children for the Iranian traditional music instruments.
 - **Action by BoD:** to contact members with musical talents and ask to consider volunteering and to dedicate his/her time teaching musical instruments to interested PLC students on Wednesdays. Depending on the cost of teaching (if the person is not volunteering), a tuition fee may have to be set. It was decided that the present BoD members to attend the PLC class between ??-?? on Saturday ??? to talk to parents about their interests in signing their children and to find volunteers to run the program.

- **Fund Raising Bingo nights for ICM:** It was suggested to consider arranging Bingo nights for ICM members. A place to hold the event was suggested; Villa Cabrini in Osborn Village which is a residence for 55+ and retirees and has bingo and liquor licences.
 - **Action by BoD:** to consider this suggestion as an item on the BoD future agendas.

- **2nd AGM on June 9, 2013:** In order to change the redundant 2nd AGM per year in case of not reaching quorum on the first AGM, it was suggested to receive a proposed change to the by-law 4.1 raised by the membership to consider for membership votes in the 2nd AGM.
 - **Action by BoD:** To include the proposed change to the by-law 4.1 in the amendment items, once received, for the 2nd AGM membership voting and to send it out prior to May 9 for members to review.

- **BoD Meeting with PLC:** It was brought up that it is due for BoD to have a meeting with PLC and the parents involved in the PLC before the end of classes.
 - **Action by BoD:** To coordinate date with PLC administration for BoD to meet with the administration and the parents one Saturday during PLC classes. This date was set to be

- **Membership card expiry date indication:** It was brought up that the membership status expiry date should be displayed on the membership card in order for members to realize the expiry of their membership and renew it before its expiry.

- **Action by BoD:** To make changes to the membership cards and to include the membership validity of April 1st 2013 as the beginning date and the expiry time of March 31, 2014.
- **ACE Committee Chair: Since there is no one assigned as chair of the ACE committee, we recommended Ms. Shabnam Shahfar.**
 - **Action by BoD:** Ms. Shahfar was called during the meeting and she accepted to act as the chair of ACE committee. She was also asked if the committee would be able to look after the Persian Music classes under ACE umbrella. She will contact the Board, in the future.

Adjournment: The meeting was adjourned at 7:30 pm. Next AGM is scheduled to be on June 9, 2013 at a community centre location.