

Meeting Minutes of the ICM Board of Directors
Friday, October 14, 2011
Canad Inn Pembina Hwy

Attendance

Directors present: Mr. Kermani, Mr. Doustshenas, Mr. Kamrouz, Mr. Saleh-Azad, and Ms. Shooshtari

The meeting was called into order at 7:30.

Accepting the meeting Agenda

Mr. Kermani made a motion to accept the meeting agenda; Seconded by Ms. Shooshtari; All in favour, **Motion carried.**

Membership Reports: There was 1 new member since last meeting.

Communications and Correspondence:

E-mails. Mr. Kamrouz reported that there was no e-mail.

Voicemail & Mail: There was a bank statement and an invoice regarding kelvin High School permits.

Mr. Allen Ashkan Wise resigned from his position as a member of the ICM Board of Directors as of October 14, 2011. Mr. Kermani thanked members of the ICM Board for their hard work.

This meeting is dedicated to discuss and finalize the ICM Grant application to the Ethnocultural Community Support Program. The deadline for submission of this grant application is October 31, 2011.

- Mr. Saleh-Azad will provide a report of the organization's prior fiscal year's activities. In total there were 8 events including: Nowruz, Yalda Night, Mehregan, three Iranian Arts and Culture night and 2 educational seminars for the community.
- Mr. Kamrouz will provide a copy of the prior fiscal year, audited or reviewed financial statements that have been signed by the president and Treasurer.
- Mr. Kermani will contact Mr. Jalili to provide us with the English version of the Audit Letter for last year.
- Ms. Shooshtari made a motion "to name Mr. Doustshenas as the contact person on the grant application, and Mr. Doustshenas to be the one responsible to complete and submit the grant application on behalf of the ICM Board. Mr. Doustshenas' phone number, fax number and e-mail to be used on the grant application". The motion was seconded by Mr. Kamrouz. 0 Opposed, 0 Abstained, all in favour; **Motion carried.**

The grant application was reviewed and completed item by item. Mr. Kamrouz made a motion "to approve the completed Ethnocultural Community Support Program grant application completed dated October 14, 2011. The motion was seconded by Ms. Shooshtari. 0 Opposed, 0

Abstained, all in favour; **Motion carried.** Mr. Saleh-Azad and Mr. Kamrouz will help Mr. Dostshenas in preparing the final package of the grant application with the supporting documents for submission.

After review and approval of the grant application, Mr. Kermani asked the directors if there is any **new motion** to be discussed. There was none, except one related to the upcoming Iranian Art & Culture Night. Mr. Kermani reported that there will be an Iranian Art & Culture Night on Saturday November 19, 2011 which will be held at Epiphany Lutheran Church. The rental fee has been already paid (credit from the previously cancelled event). Mr. Kermani made a motion “to approve the budget of the Nov. 19th Art & Culture event for a total of \$350.00, which includes the pre-paid rental space fee of \$60.” The motion was seconded by Mr. Saleh-Azad. 0 Opposed, 0 Abstained, all in favour; **Motion carried.**

Mr. Kermani reported that Mr. Azimae is leaving. Mr. Dostshenas agreed to take over the responsibility as Web Master for ICM web site and ICM Facebook.

Next Meeting: Thursday October 27, 2011

Adjournment: The meeting was adjourned at 9:30 pm.